

9 October 1956

MEMORANDUM FOR: Chief, Intelligence School

SUBJECT: Week of 2 - 9 October 1956

1. Basic Management. Basic Management #28 (GS 12-14) commenced 8 October. One cancellation and one withdrawal (the second day) resulted in a final enrollment of 18. Eleven Agency components are represented. The enrollment for this presentation contains an unusually large number of persons engaged in supervising specialized technical activities, including several from research and development installations.

2. OSI Management Conference. Preparations for OSI Management Conference, 15 - 19 October, are nearly complete. Fourteen division and staff chiefs from OSI, including the AD/SI, and one man each from ORR, OCR, and O/DDI will participate in a week's conference at [redacted] Final briefing is scheduled for Wednesday, 10 October.

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3. Second OSI Management Conference. Dr. [redacted] Executive Officer, OSI, has asked us to present a second run of the Management Conference during the week of November 5 - 9. These dates fit the schedules at [redacted] so that the group can be accommodated there, and will enable us to cover the entire management group in OSI in two closely spaced presentations.

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4. Visits to other agencies. On Friday, 5 October, Mr. [redacted] drove to Front Royal to attend the final day of the State Department's Management Program. He talked to Professor Hattery of the American University staff, also visiting, and Mr. Ignatius of Harbridge House, Inc., which conducts this phase of the course for the Department of State. Of particular interest to us was Mr. Ignatius' opinion that CIA alone among the Foreign Service elements of the government (Army, Air Force, Navy, Department of State) has a major management course developed and presented entirely by agency personnel. In all other courses, either the course was initiated by consultants (often [redacted] and/or most of the substantive lectures are given by outside consultants.

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5. Personnel. Miss [redacted] is on annual leave from 8 - 15 October.

[redacted]
Chief, Management Training

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25 YEAR RE-REVIEW

CONFIDENTIAL